



Clearing Validation Errors in FBR

The Field Based Reporting system contains a built-in report level validation component. This component displays validation errors when elements within a report do not meet minimum requirements such as mandated fields needed for Uniform Crime Reporting (UCR). You can reference the validation component at any time while working on a report.

The FBR team has created the [Clearing Validation Errors tutorial video](#) for reference along with the instructions below.

To View and Clear Validation Errors

- The validation flag appears on the left side in the "At-a-Glance" tab.

- Go into the section of the report where the validation flag is shown.
- On the right side, click on the Validate tab. All items listed are fields that need to be addressed.





- Once the fields are filled out, the validation will be replaced with a green check in "At-a-Glance."
- Complete your report and submit for review.

At-a-Glance Attach Report

10 - Non-Criminal 20-000132 DRAF... 10 - Non-Criminal ! Submit Save Actions +

Recent Info Comments Validate

Incident last saved on 05/06/20 14:27:54

DR# (For Non-Criminal Incident)

20-000132 ✓

Event

Reporting Area: ALISO VIEJO x

Outside Agency To Be Notified:

Date/Time Reported: 05/06/2020 14:19

Date/Time of Incident: 05/06/2020 14:19

Date/Time Ended:

CAD Call # or JI #:

BRIEF Description of Non-Criminal Incident (10 words or less)

test x

Please direct questions or concerns to Field Based Reporting via email [REDACTED]

